**Rental Inventory**

Date

Sale or Rent

Type: (Flat,Villa,Shop,Office,Warehouse,Labour camp,Land,Other)

Rooms: (1 to 10, Other)

Location: with short cut name

Size:

Property no.:

Tower no.:

Nationality:

Rent:

Cheques:

Other Details:

ERE Agent:

Direct/Indirect: Owner's Name & Owner's Contact no. (If Direct) Agent's name & Real Estate's Name (if indirect)

**Sale Inventory**

Date:

Rent/Sale:

Type: (Flat, Villa, Shop, Office, Warehouse, Labour Camp, Land, Building, Other)

Rooms: 1 to 10, Other

Location: with short cut name

Size:

Property no.:

Tower no.:

Status: (Vacant, Vacant on Transfer, Rented) Rent how much, Expiry date of Tenancy Contract, Tenant Nationality (if rented)

Price: (Full Cash, Downpayment, Total no. Of installments, Each installment amount)

Other Details:

ERE Agent: (Fsl, Rhl, Zkr, Nsr, Mjd, Nmn)

Direct/Indiect: If Direct (Owner's Name & Owner's Contact No.)

If Indirect: (Agent's Name & Real Estate's Name)

**Rental Requirements**

Date

Sale or Rent

Type: (Flat,Villa,Shop,Office,Warehouse,Labour camp,Land,Other)

Rooms: (1 to 10, Other)

Location: with short cut name

Size: (If any optional)

Budget:

Requirement Status: (Urgent, Semi Urgent, Pending)

Available/Unavailable

Nationality:

Language: Arabic, English, Hindi, Urdu, Parsian, Other

Special Demand: if any optional

ERE Agent: (Fsl, Rhl, Zkr, Nsr, Mjd, Nmn)

Customer's Name

Customer's Contact no.

Viewed/Unviewed

Visiting Date

Visiting Time

**Sale Requirements**

Date

Sale or Rent

Type: (Flat,Villa,Shop,Office,Warehouse,Labour camp,Land,Other)

Rooms: (1 to 10, Other)

Location: with short cut name

Size: (If any optional)

Budget:

Cash/Mortgage/Loan:

Requirement Status: (Urgent, Semi Urgent, Pending)

Available/Unavailable

Nationality:

Language: Arabic, English, Hindi, Urdu, Parsian, Other

Special Demand: if any optional

ERE Agent: (Fsl, Rhl, Zkr, Nsr, Mjd, Nmn)

Customer's Name

Customer's Contact no.

Viewed/Unviewed

Visiting Date (if Unviewed)

Visiting Time (if Unviewed)

\*Bhai, Jab agents ka menu banao tou us mein aik jaga aisi rakhna jahan agent apni koi bhi file, documents ya pics or videos share kar sakey